

Washington State Library Card Applications

Welcome to the Washington State Library. WSL is open to all citizens of the State. Please come in and see our collections. To receive a library card, you may either come to the Washington State Library in-person, or fill out the Library Card Application online at www.statelib.wa.gov and send it to us with identification and address verification.

Get a card (in-person)

Please come to the Washington State Library during the following open hours, Monday through Friday 8 a.m. to 5 p.m. Fill out a card application form and present the completed form, along with valid ID, to a staff member at the Circulation Desk. Valid identification should include a photo ID, along with verification of current address. If you have recently moved into the state, you may still obtain a library card even if your driver's license is from out of state, as long as you also have some valid proof of your current address, such as a rental agreement, or utility bill, in your name with the current address.

Acceptable Forms of Identification

The Library accepts the following current and signed identification:

- Washington State or out-of-state drivers license
- United States passport
- Foreign passport
- Alien Registration Card
- Military Identification
- Employee identification card
- School identification card

Verifying current residence

Materials that verify current residency must also be provided. Acceptable address verification includes:

- Current acceptable photo identification (see above)
- Printed personal checks from applicant's bank
- A utility bill or rent receipt from the current month
- Recent mail with the applicant's name, residence address and a postal cancellation stamp not more than four weeks old

Receive a card by mail

Persons who have acceptable personal identification and verification of current residency but who are unable to come to the library in person (i.e. live in Eastern Washington) may fax or mail photocopies of the identification and address verification to the WSL and a staff member will call you when the information is received to verify the validity of your application. Your library card will be mailed to you. No library materials may be checked out until your WSL card is received.

Washington State Library

THE PEOPLE'S LIBRARY SINCE 1853

Library Card Application

Name: _____

Please Print (Last Name, First Name, Middle Name)

WA Drivers License: _____ Birth Date: _____

State Agency: _____ Division: _____

(Please Spell Out Agency Name)

Work Mailing Address: _____

Mailstop/PO Box/Street/Apt. No.

City

Zip+4

Home Address: _____

Street/PO Box

City

Zip+4

Work Phone: _____ Home Telephone: _____

(Area) 999-9999

(Area) 999-9999

Email: _____

I understand and agree that if I borrow library materials or equipment from the State Library, and if the items are not returned, or if they are returned with damage, I will pay replacement costs and/or associated fees. I also understand and agree that I am fully responsible for all library materials or equipment checked-out on my library card, with or without my consent.

Signature: _____ Date: _____

Print and mail to:

Office of the Secretary of State
Washington State Library Circulation
PO Box 42460
Olympia, WA 98504-2460

Questions? Call: (360) 704-5200 Between 8:00 a.m. – 5:00 p.m.,
Monday – Friday



Washington
Secretary of State
SAM REED

STATE LIBRARY USE ONLY

Barcode #: _____

Patron #: _____

Staff Initials: _____

Date: _____